

INTERNSHIP CERTIFICATE
(To be issued to the intern upon the conclusion of the internship)

THE HOST ORGANISATION

Name or company name :

Address :

Hereby certifies that

The intern

Full name :

Born :

Address :

Email : Phone Number :

A student in year off at ESAD Orléans.

Has completed an internship as part of their studies.

Internship duration

Internship start and end dates : **from**..... **to**

Representing a **total duration** of : months/weeks (cross out as appropriate)

The total duration of the internship is assessed in consideration of the actual presence of the student within the organisation, while respecting authorised time off and leaves of absence granted under article L.124-13 of the education code (art. L.124-18 of the education code). Each period of at least 7 hours of presence, whether consecutive or otherwise, is considered equivalent to one day of internship work, and each period equal to at least 22 days of presence, consecutive or otherwise, is considered equivalent to one month.

Total amount of stipend paid to the intern

The intern has received an internship stipend **totaling** €.....

EXECUTED AT

DATE

Name, position and signature of
the representative of the host organisation

.....

The internship certificate is essential in order to have the internship taken into account for pension rights, subject to a fee. Pensions legislation (Law No. 2014-40 of January 20, 2014) grants students whose internship work is allocated a stipend the possibility of having up to two calendar quarters validated, subject to a fee. The student must submit their request within two years of the end of the internship and must present the internship certificate indicating the total duration of the internship and the total amount of the stipend received. Specific information regarding the fee to be paid and the procedure to follow may be requested from the French Social Security administration (Social Security Code, art. L.351-17 - Education Code, art. D.124-9).